

I. DENOMINATION OF THE EVENT

Venue : Olympia, The London International Horse Show,
Olympia Grand, Olympia, London, W14 8UX

Dates : 16th - 22nd December 2019 **NF:** GBR

Indoor:

CAI-W (Qualifier)
CAI-W Final

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2019
- **The FEI Rules for Driving Events and its Annexes, 11th edition effective 1st January 2014, updates effective 1st January 2019**
- **The FEI World Cup™ Driving Rules – Season 2019/2020**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 15.10.2019, updated on 05.11.2019

Signature: 
Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

IV. GENERAL INFORMATION

1. ORGANISER

Name: The HPower Group Ltd.
Address: Stable House, St Albans Close, Windsor, Berkshire, SL4 1UT
Telephone: +44(0)1753 847900
Fax:
Email: sarahmw@hpower.co.uk
Website: www.olympiahorseshow.co.uk

Contact Details Show Ground:

Address: Olympia Grand, Olympia, Hammersmith Road, London, W14 8UX
Telephone: +44(0)1753 847900
GPS Coordinates: 51 21/47.275"N, 000 12/38.177"W

Accessibility details (directions by road, nearest airport / train station):

Directions to Olympia (W14 8UX)

From M1/A1/M11/A10: take the A406 westbound to A4. Continue on A4 over Hammersmith Flyover, turn left onto the B317 (North End Road) and follow signs.

From M4/A4: follow direction as above.

From A3/M3: follow signs for central London, take Wandsworth or Putney Bridge. From Wandsworth Bridge, turn left onto New Kings Road, turn right onto Fulham High Street, which becomes Fulham Palace. At Hammersmith roundabout turn right onto Hammersmith Road and follow signs.

From Putney Bridge, turn left onto Fulham Palace Road and follow directions as above.

From M2/M20/A2: follow signs to central London, take Blackfriars, London, Waterloo, Vauxhall, Southwark, Chelsea or Battersea Bridges, turn left along Embankment and follow signs.

From A12/13: follow signs for central London towards Tower or London Bridge. Do not cross bridge, instead continue along Embankment and follow signs.

Airport: London Heathrow (closest)

Tube Station: Kensington (Olympia)

2. ORGANISING COMMITTEE

Honorary President: The Lord Vestey GCVO DL
President of the Event:
CAI-W Organiser: Mrs Annabel Brooks-Ward
Show Secretary: CAI-W: Mrs Sarah Warner
Press Officer: Mrs Jo Peck

3. EVENT DIRECTOR

Name: Mr Simon Brooks-Ward CVO OBE TD
Address: Stable House, St Albans Close, Windsor, Berkshire SL4 1UT
Telephone: +44(0)1753 847900
Email: sarahmw@hpower.co.uk

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2019/2020
London Olympia (GBR) 16-22.12.2019



V. OFFICIALS

* **Compulsory**

Please select the FEI Officials from the list provided by the FEI for FEI Driving World Cup™

Please note that as of 01.01.2019, Article 995 of the FEI Driving Rules regarding the rotation of Officials applies.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile	
1	Ground Jury	Ground Jury President*	10052326	Joaquin Medina	ESP	4	*	
		Ground Jury Member*	10033526	James Rooney	IRL	2	jamesrooneydressage@outlook.com	
		Ground Jury Member						
		Ground Jury Member						
2	Foreign Judge	Foreign Judge	10051295	Jan-Erik Palsson	SWE	3	nickepalsson50@gmail.com	
3	Technical Delegate	Technical Delegate*						
4	Assistant Technical Delegate	Assistant Technical Delegate						
5	Course Designer	Course Designer*	10052794	Jeroen Houternan	NED		*	
6	Assistant Course Designer	Assistant Course Designer						
7	Appeal Committee	Appeal Committee President						
		Appeal Committee Member						
		Appeal Committee Member						
8	Chief Steward	Chief Steward*	10049316	Philip Bateman	GBR	2	*standish55@btinternet.com	
9	Assistant Stewards	Assistant Steward	10094111	Harry Luff	GBR	2		
		Assistant Steward						
		Assistant Steward						
		Assistant Steward						
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10087186	Martin Watson CVO BVMS MRCVS	GBR		martin@foresthousedevets.com	
		Veterinary Commission President						
		Assistant FEI Delegate						
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10053766	Mr Paul Farrington BVetMed MRCVS	GBR		paulfarrington@newbury.net	
		FEI Permitted Treating Veterinarian	10052192	Mrs K Coumbe, MA VetMB MRCVS	GBR		*	
12	Medical Doctor			Col K Hartington MB BChir MA MRCP FRCEM	GBR		khartington@gmail.com +44(0) 7795 650621	
13	Farrier			Brendan Murray	GBR		+44(0) 7767 477929	
14	NF Delegate	NF Delegate (if applicable)						

VI. INVITATIONS

1. GENERAL

Number of qualified drivers	5
Number of Wild Cards that may be allocated	2 (1=GBR)
Number of horses per driver	5

Competitors are invited by the Organizing Committee through their NF

It is not possible to arrive before the allocated date or time. No extra horses or ponies can be stabled.

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at:
<http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES

Deadlines for Entries

Definite entries:	29th November 2019
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date : 19th December 2019 Time: 07:30hrs

LIST OF COMPULSORY FEES:

• Entry Fee per Turnout	
Four-in-hand	€500
• Stabling fee per horse/pony	Not Applicable
VAT:	€100
Total fee per Turnout:	€600 (total amount)

• EADCMP Fee:	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>

Details entry procedure fee / Payment:	Payment by bank transfer prior to start of the event
All vehicles will be parked some distance away from the venue. There will be no living in lorries for anyone. Please do not bring any other pets.	

2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity for boxes (upon request): Not available
 Manure disposal (maximum € 40 per horse per Event): €40 per horse
 Health/customs-related documents for Horses if applicable:
 Hay: €14 per bale (Please order with definite entries)
 Straw: Not available
 Shavings: First bed FOC €8.50
 per bale thereafter
 Other (please specify):

Lorry/Caravan:
 Power supply: provided by the OC Not provided by the OC Price:
 Water supply: provided by the OC Not provided by the OC Price:
 Sanitary facilities: provided by the OC Not provided by the OC Price:
 Catering facilities: provided by the OC Not provided by the OC Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	843845601
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3. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

The OC will contact the Federation for the relevant outstanding bills.
 Entry Fee €500
 Stabling €250
 Hotel €1016

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	18th December	12:00hrs
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	19th December	08:30hrs
• Declaration of Starters	Thursday	19th December	09:00hrs
• Draw (location)	Thursday	19th December	09:30hrs
• FEI World Cup™ Competition 1	Friday	20th December	12:40hrs
• FEI World Cup™ Competition 2	Saturday	21st December	18:35hrs

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2019/2020
London Olympia (GBR) 16-22.12.2019



THURSDAY 19TH DECEMBER 2019

Extreme Driving Supported by Karen and Hugh Scott-Barrett (Start time: 1250hrs)

Competition to all drivers who are eligible to drive in the FEI CAI-W London on Friday 20th and Saturday 21st December.

The competitors will go in reverse order of World Cup ranking as the competitors stand from the World Cup immediately before London International Horse Show. This will be a timed competition over one round. The top 3 placings will do a drive-off.

The course will consist of 2 marathon type elements, 10 cone type obstacles and 1 bridge.

This competition will be held in accordance with FEI rules.

Prize money will be allocated as follows

- 1st: 3,100 Euros
- 2nd: 2,100 Euros
- 3rd: 1,700 Euros
- 4th: 1,300 Euros
- 5th: 1,000 Euros
- 6th: 800 Euros
- 7th: 400 Euros



IX. COMPETITION DETAIL

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

1. PRELIMINARY TIMETABLE

FIRST DAY: **DATE :** Friday 20th December 2019
TIME : 12:40hrs

COMPETITION 1 – FEI Driving World Cup™

Time Obstacle Competition (1 round)
Opening Competition World Cup

Competition 1: acc. to Art. 971.2
Equipment: acc. to Art. 940
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2019/2020)

Qualifier/Leg **acc. to Art. 5.2** of the FEI Driving World Cup™ Rules – season 2019/2020

Starting order: draw, in presence of Athletes
Athletes with a Wild Card are required to start first in order

Format: Competition with a Drive Off open to all Drivers
 Competition with a Drive Off open to the best three Drivers



SECOND DAY:

DATE : Saturday 21st December 2019
TIME : 18:35hrs

COMPETITION 2 - FEI Driving World Cup™

Competition 2: acc. to Art. 971.2 of the FEI Driving Rules
Equipment: acc. to Art. 940 of the FEI Driving Rules
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2019/2020)

Qualifier/Leg **acc. to Art. 5.3** of the FEI Driving World Cup™ Rules – season 2019/2020

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

- 1. The Time of the Drive off will be added to the time of the first round.
- 2. The Drive-Off 2 will start from zero

FEI APPROVED SCHEDULE
FEI DRIVING WORLD CUP™ 2019/2020
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2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
	30,800	

Breakdown of prize money - FEI Driving World Cup™ Competition 1

PRIZE MONEY		EUR			CHF		
		10,400					
1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place
3,100	2,100	1,700	1,300	1,000	800	400	N/A

Breakdown of prize money – FEI Driving World Cup™ Competition 2

PRIZE MONEY		EUR			CHF		
		20,400					
1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place
5,500	4,000	3,000	2,750	2,250	2,000	900	N/A

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: 20%

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Prize money is taxable over £12,500 at 20% and will be deducted at source.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Hilton London Olympia

Address: 380 Kensington High Street, London W14 8NL

Telephone: +44(0)20 7603 3333

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from 18th December to 21st December (Inclusive)

Meals

At the expense of: The Organiser or Athletes

Meals provided from 18th December to 22nd December (Breakfast) . Where Vouchers valid at hotel and event site

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser Athletes

from 18th December to 21st December (Inclusive) for 2 Grooms.

Meals

At the expense of: The Organiser or Athletes

Meals provided from 18th December to 22nd December (Breakfast) . Where Vouchers valid at hotel and event site

NB. If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. COMPETITION ARENA

Length: 70 m

Width: 27 m

2. PRATICE ARENA

Length: 56 m

Width: 18 m

3. STABLES

Size of boxes

3 m x 4 m

(minimum 3m x 3m+20% 3m x 4m)

Competition arena and practice arena footing: sand/rubber/wax mix

4. TIMING DEVICE

Name of Manufacturer: Timer - Photocells - Wireless transmitters
Model: IC Control - IC Control - IC Control
FEI Report number: ATU-X 22100054A - P1-R 22100055B - ATU-X / P1-R 2100056C

5. SCORING/TIMING PROVIDER

Name of the Company: Longines Timing
Name contact person: Jens Feth
Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 1st to 3rd protocol for sponsors at prize-giving to be discussed and the OC's decision to be adhered to.

7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Marathon Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No
Name of your ticketing provider: See Tickets
Web address to buy ticket: www.olympiahorseshow.com

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:
The Organiser at €2 per km.
The Athlete

Each participating Athlete receives travel expenses at the rate of 2€ per km one way (up to a maximum of 2000€ per Athlete). The travel expenses count from the place where the horses are stabled.

Channel crossings from Calais to Dover are guaranteed to be paid by the OC - so long as the competitor uses the formal OC Bloodstock agencies.

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other: Airport transfers from London Heathrow (LHR) only must be requested at least 48hrs in advance. Priority will go to Athletes and Officials.

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: 4
Horse Owner: 4

If a competitor requires additional accreditation a limited number are available to purchase. Charges will also apply to accreditation lost or stolen that is replaced.

All competitors, owners, grooms and other relevant persons must display their passes at all times, otherwise entry will be refused.

All horses competing at the event must be stabled on the showground.

All horses will be issued with a bridle number on arrival at the event. This number must be clearly displayed on the horse at all times when it is out of the stable during its stay at the event.

In addition, all competitors (or person responsible) will be issued with one Emergency Contact Stable Card (ECSC) for each horse upon arrival. This card must be completed and attached to the horse's stable door. In the event that a horse is found to require treatment and the competitor / person responsible cannot be contacted, the treating veterinarian will treat the horse as he / she sees fit.

The Organisers reserve the right (with authorisation of the Ground Jury) to remove any horse, Owner or servant (person responsible) from the event, or to refuse admission without being required to assign any reason or being liable for compensation. All participants must check in at the Accreditation Office immediately upon arrival at the showground.

If additional accreditation is required, a limited amount will be available at the cost of €88 per day or €200 inc VAT for the duration of driving.

Four grooms per driver for Four-in-Hands in CAI-W

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

You will be able to off load equipment and horses at the venue and then your lorries will be parked some distance away. Therefore, there will be no availability for anyone to live or stay in the lorries and it will be difficult for equipment to be collected so we advise that all necessary equipment and personal belongings are off-loaded on arrival.

15. SUSTAINABILITY

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Shelley Ashman International
Address: Tythe Barn, Uffculme, Cullompton, Devon EX15 3DR
Telephone: +44(0)1884 849008
Fax:
Email: sheila@shelleyashmanshipping.co.uk
Opening hours: 09:00hrs-18:00hrs

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

With Brexit impending, we are not as yet in a position to advise on import & re-export health or custom requirements which will be in force from 31 October 2019. Shelley Ashman Intl Shipping will advise all relevant information to all parties once legislation has been agreed.

Shelley Ashman Intl Shipping must be given the following information at least ten days prior to the arrival of horses of EU origin, & at least three weeks prior to the arrival of horses from outside the EU:

Information on all horses - EU and non-EU
Name, age, colour, sex, FEI Passport Number and height
Name and address of Owner and/or Rider
Address where the horse is resident
Address to which the horse will return after the event
Port and date of arrival in Great Britain
Port and date of departure from Great Britain
Registration number of the vehicle that the horse / pony will travel in

Horses from the European Union

All horses from EU nations must be accompanied by the official health certificate for travel within the Union; the certificate must show the FEI Passport

Number, and the Passport must accompany the horse at all times. A Commercial Document (DOCOM) or health certificate is required for horses travelling from France. Certification is not required for horses travelling from Ireland.

Horses from outside the European Union

Horses from outside the EU must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As APHA has to be advised well in advance of the arrival of horses from outside the EU, it is important that full details of travel plans are provided to Shelley Ashman Intl Shipping at least three weeks prior to arrival.

Horses that arrive with incorrect certification may be refused entry into Great Britain.

Customs Documentation

Horses from outside the EU must arrive with an ATA Carnet issued in the country of origin, to cover the horse and its accompanying equipment. Should any horse travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import into the EU.

Export of Horses

All horses will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by APHA, and Shelley Ashman Intl Shipping will obtain them providing the essential information is supplied at least ten days before the start of the event.

If Export health certificates are required please advise Shelley Ashman Intl Shipping on arrival.

Ferry / Eurotunnel Rates

Shelley Ashman has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

Lorry Tax

All non-UK registered lorries weighing more than 12 tonnes are required to pay a Heavy Goods Vehicle Levy before entering the UK. This can be purchased online at <https://www.hgvlevy.service.gov.uk/>

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain or the European Union the National Federation making the entry will be responsible for paying these.

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the

relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

9. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Space for organiser to include reference to National Laws when necessary

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

All Veterinary bills are the responsibility of the Athlete.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

Space for organiser to include reference to National Laws when necessary

- NO Dogs
- ALL vehicles are parked some distance from the venue. You will off load first then park vehicles.
- NO person may sleep or stay in their vehicles or lorries

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes	Athlete Minimum Age
Horses Four-in-Hand	18 years
Grooms	Minimum Age
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI2* and above	6 years old or over

XV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10106633
Name*: Warner
First Name*: Sarah
E-Mail*: sarahmw@hpower.co.uk
Access Rights*: Admin² Consult³
Events⁴: CAI-W, CDI-W

FEI ID¹: 10102259
Name*: Henderson
First Name*: Penny
E-Mail*: Pennyh@hpower.co.uk
Access Rights*: Admin² Consult³
Events⁴: CSI-W, CDI-W, CAI-W

FEI ID¹:
Name*: Renouard
First Name*: Stephen
E-Mail*: sg.renouard@arpr-marketing.com
Access Rights*: Admin² Consult³
Events⁴: CSI-W, CDI-W, CAI-W

FEI ID: 10203053
Name: Bamforth
First Name: Elizabeth
E-Mail: elizabethb@hpower.co.uk
Access Rights: Consult
Events: CSI-W, CDI-W, CAI-W

FEI ID: 10049316
Name: Bateman
First Name: Philip
E-Mail: standish55@btinternet.com
Access Rights: Consult
Events: CAI-W

FEI ID: 10111287
Name: Timmer
First Name: Cindy
E-Mail: h2t@xs4all.nl
Access Rights: Consult
Events: CAI-W

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**