



World Equestrian Festival
www.CHIO Aachen.com



July 12- July 17, 2016

SCHEDULE

CAIO-4*



I. DENOMINATION OF THE EVENT

Venue : Aachen
Dates : 12 - 17 July 2016 **NF:** GER

Indoor: **Outdoor:**

EVENT CATEGORIES:

Seniors:

CAIO4*-H4 WcupQ (outdoor)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **The FEI Rules for Driving Events and its Annexes, 11th edition, updates effective 1st January 2016**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

**THE ANNEXE (S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 06.04.2016, updated 19.04.2016

Signature:



Bettina de Rham
FEI Director Driving, Reining, Vaulting

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

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CHECKLIST FOR DRAFT SCHEDULE DRIVING 2016

IV. GENERAL INFORMATION

1. ORGANISER

Name: Aachen-Laurensberger Rennverein e.V.
Address: Albert-Servais Allee 50
D - 52070 Aachen
Telephone: +49 241 9171 109 / -164
Fax: +49 241 9171 198
Email: showoffice@chioaachen.de
Website: www.chioaachen.de

Contact Details Show Ground:

Address: Postbox 50 01 01
Telephone: D - 52085

GPS Coordinates: Albert-Servais-Allee 50, Aachen

Accessibility details (directions by road, nearest airport / train station):

Directions to the show grounds: (Navigation: Hubert-Wienen-Straße)

Car/Lorry:

From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Airports:

Cologne/Bonn, Duesseldorf, Maastricht-Aachen Airport/NED,
Brussels/BEL and Liège/BEL

Railway Station:

Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

2. ORGANISING COMMITTEE

ALRV SUPERVISORY BOARD:

President	Carl Meulenbergh
Vice-President	Baron Wolf von Buchholtz
Member	Hans Kauhsen
Member	Wolfgang Mainz
Member	Stefanie Peters
Member	Peter Weinberg
Member	Dieter Junghans

Commissioner for Ethics, Animal Welfare and Fairplay	Baron Wolf von Buchholtz
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ALRV MANAGING BOARD:

Chairman	Frank Kemperman
Member	Helen Rombach-Schwartz

Show Office	Birgit Rosenberg (Head) Peter Dohn Anke Esser Lea Hornbacher Jana Kun
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Press Officer:	Niels Knippertz
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3. EVENT DIRECTOR

Name:	Frank Kemperman
Address:	Albert-Servais Allee 50 52070 Aachen
Telephone:	+49 241 9171 105
Fax:	+49 241 9171 199
Email:	frank.kemperman@chioaachen.de

4. DISCIPLINE MANAGER

Name:	Susanne Peters
Email:	suse-AC@web.de

CHECKLIST FOR DRAFT SCHEDULE DRIVING 2016



V. OFFICIALS

Event ID: 2016_CI_0136_A_H4_01								
Ref.	Panel	Competition	Function	FEIID	Name	NF	Level	Email/mobile
1	Ground Jury	CAIO4*-H4	Ground Jury President	10050094	Hans-Peter Rüsclin	SUI	4	
			Ground Jury Member	10051295	Jan-Erik Palsson	SWE	3	
			Ground Jury Member	10051989	Bert Jambon	BEL	4	
			Ground Jury Member	10049315	Reiner Wannewetsch	GER	4	
2	Foreign Judge		Foreign Judge	10049614	Anne-Marie Turbé	FRA	4	anne-marie.turbe@wanadoo.fr +33-681-115779
3	Technical Delegate		Technical Delegate	10049810	Richard Nicoll	USA	4	
			Assistant Technical Delegate					
4	Course Designer		Course Designer	10050626	Dr. Wolfgang Asendorf	GER	4	
5	Assistant Course Designer		Assistant Course Designer		Ulrich Schaffrath	GER		
6	Appeal Committee		Appeal Committee President	10049955	Dr. Dietrich Plewa	GER	5 (Dre.)	
			Appeal Committee Member	10005976	Mark Wentein	BEL	4	
			Appeal Committee Member		Willibert Mehlkopf	GER		
7	Chief Steward		Chief Steward	10049680	Jan Devaere	BEL	3	jandevaere@telenet.be +3249885462
8	Assistant Stewards	Assistant Steward	10051235	Wolfgang Benschuss	GER	2		
		Assistant Steward	10053615	Uwe Damm	GER	2		
		Assistant Steward	10050803	Martin Röske	GER	2		
		Assistant Steward	10052323	Leen Devaere	BEL	3		
		Assistant Steward	10094117	Peter van Kooij	NED	2		
9	Veterinary Commission	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER		hanbuecken.kersten@skynet.be +49 170-9352251	
		Foreign Veterinary Delegate	10048977	Dr. Karl-Henrik Heimdahl	SWE		karl-henrik.heimdahl@telia.com +46-706-149179	
		Assistant FEI Delegate	10049612	Dr. Julius Peters	NED			
10	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10094172	Anna Endrikat	GER		anna.endrikat@ bwequinvets.co.uk +49 163-1327956	
		FEI Permitted Treating Veterinarian	10050710	Dr. Friedrich Appelbaum	GER		friedrich.appelbaum@t-online.de +49 171-2746930	
11	Medical Doctor	Medical Doctor		Hans-Christoph Pape	GER		hpape@ukaachen.de +49 172-2351559	
12	Farrier	Farrier		Team Andreas Paffen / Gert Lamberty	GER		Lamberty: +49 171-4251031 Paffen: +49 172-9845171	
13	NF Delegate	NF Delegate		Dr. Wolfgang Asendorf	GER			

CONES ARENA

Length: 115 m Width: 80 m

Type of Footing : grass

Length: 100 m Width: 50 m

Type of Footing : grass

4. STABLES

Size of boxes 3 m x 3 m (permanent stables, larger boxes cannot be made available)

Additional horses not officially participating at the CHIO Aachen cannot be brought along.
Horses will be stabled on the show grounds from July 11th to 17th. Please enter the requested type of bedding for each horse into the HippoBase entry system. Only the assigned stables may be used.

5. TIMING DEVICE

Name of Manufacturer: ALGE
Model: Timy 3 WP
FEI Report number: 2014001 A

6. SCORING/TIMING PROVIDER

Name of the Company: SCG Visual
Name contact person: Arend Tolner
Contact email: arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. DRAW

List of draws:
Dressage: acc. to Article 948.2.1.1 (Individuals) and 948.2.1.2 (Teams)
Marathon: acc. to Article 948.2.2
Cones: acc. to Article 948.2.3

Time, date and location:
Wednesday, July 13, 13.00h, Press Conference Room

8. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:
Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

9. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: authorised not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with the GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling ticket for spectator to attend your event: Yes No
 Name of your ticketing provider: Eventim
 Web address to buy ticket: www.chioaachen.de

11. BETTING

Betting will be authorised by the Organiser: Yes No

VII. INVITATIONS

1. GENERAL

CAIO

NFs invited	BEL, GER, NED, SWE, SUI, HUN, t. b. c.
Number of horses/ponies per driver	5
Number of foreign individual drivers	up to max. 5
Number of home individual drivers	2
Minimum Eligibility Requirements / Qualification criteria	At two (2) combined driving events within 12 months before the date of the nominative entry, Drivers must have achieved a score of 65 points or less in the Dressage test and have successfully completed (without Elimination, Disqualification or Retirement) all three competitions (Dressage, Cones, Marathon) in their own class.

Competition S 14 - Jump & Drive on invitation of the Organising Committee

Athletes are invited by the Organizing Committee through their NF
 Two grooms per driver for Four-in-Hands

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.
 At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).
 The owner of the show pass accepts the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein. On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses of the AVV. In case of loss, a new show pass will be issued for a fee of € 100.

Teams			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Chef d'Equipe	yes (partner <u>or</u> assistant)	1 per tem	no
Athlete	yes	3 per team	no
Team Veterinarian	no	1 per team	no
Groom	no	2 per athlete	no
Horse Owner	no	4 per athlete	no
Team Additional Pass e.g. Farrier, Physio, etc.	no	2 per team	yes*
Athlete Additional Pass e.g. Farrier, Physio, etc.	no	1 per athlete	yes*

Individuals			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Athlete	yes	1 per country	no
Groom	no	2 per athlete	no
Horse Owner	no	4 per athlete	no
Athlete Additional Pass e.g. Farrier, Physio, etc.	no	1 per athlete	yes*

***Fees** - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash by at the accreditation office when picking up the pass.

*Fees for Additional Show Passes Driving		
Type of Pass	Access Areas	Price per Pass
Access 1	Discipline relevant areas, incl. warm-up and stables, incl. Athletes' Stand	150 €
Upgrade Riders' Club*)	Riders' Club Restaurant, incl. free drinks, excl. meals	120 €

*) Upgrade Riders' Club only possible for persons with one of the following show passes: horse owner, access 1, access 2.

Access Areas for Show Passes Driving				
Function	Stable Area	Warm-Up	Athletes' Stand	Catering Areas
Chef d'Equipe	A	A	all disciplines	V
Chef d'Equipe Companion/Assistant	A	A	all disciplines	A
Athlete	A	A	all disciplines	V
Athlete Companion	A	A	all disciplines	A
Team Veterinarian	A	A	only driving	V
Groom	A	A	only driving	V
Horse Owner	A	A	only driving	F
Additional Pass / Access 1	F	F	-	F
A = access V = access incl. meal voucher F = access only against payment of fee (see above) Please note that additional meal vouchers can be bought in the catering areas.				

Show passes can only be picked up personally after presentation of a valid ID-card. The passes must be worn at all times on the show grounds.

The passes will be withdrawn if they are passed on.

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- You will find additional documentation on: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

FEI Entry System and HippoBase: Entries made via the FEI Online Entry system do not have to be made in HippoBase again. When the OC accepts the entries in the FEI system they will transfer riders and horses to HippoBase. Once copied NFs are kindly requested to provide the additional information in the HippoBase System.

NFs please note: A show might not be listed in HippoBase before the OC has transferred your entries. The synchronization procedure between the two systems is based on FEI-IDs of athletes and horses; entries existing in both system will be detected and will not create duplicates.

NFs who do not yet have a login for HippoBase or who need technical assistance may contact support@hippobase.com.

Additional information to be entered in HippoBase:

Rider companions like grooms or horse owners who wish to access the venue must be entered under the respective rider and we kindly ask you to assign a picture to those people so accreditation passes can be prepared.

Requests for hotel reservations have to be specified with the room type (single/double) and the date of arrival and departure directly in HippoBase. If you do not need a room for someone please specify "none" as room type to clarify this.

1. ENTRY DATES AND FEES

Deadlines for Entries

Entries in Principle:	May 16th; (to be sent by email: jana.kun@chiaoachen.de)
Nominated Entries:	June 13th
Additional individual Entries:	./.
Definite entries:	June 27th
Last date for substitutions: (one hour prior the Horse Inspection) <i>According to article 946.1.1 of the Driving rules and 121.3 of the General regulations</i>	July 12th

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per driver:	none
Stabling fee per horse/pony:	none
Details entry procedure fee / Payment:	on site
./.	

Additional fee will be due on site.

EADCMP Fee, costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details: Aachen-Laurensberger Rennverein

Name: Ellen Detje-Stroink

Address: Albert-Servais Allee 50, 52070 Aachen, Germany

Telephone: +49 241 9171 101

Fax: +49 241 9171 199

Email: ellen.detje-stroink@chiaoachen.de

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Amount charged: The OC will send an invoice to the respective NF.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (please refer to section XI.8.1 of the schedule):

	Included in entry fee <input type="checkbox"/>	Not included in entry fee <input checked="" type="checkbox"/>
EADCMP fee	CHF 25 per driver	
Electricity (upon request):	none	
Manure disposal	none	
Hay	5, - € / bale	
Straw	4, - € / bale	
Shavings	12, - € / bale	
Other (please specify):	none	

First bedding (2 bales straw or 2 bales shavings) is free of charge.

Following food per horse is free:

2 bales straw

30 kg hay

30 kg oats

Power supply:	provided by the OC x	Not provided by the OC <input type="checkbox"/>	Price: free
Water supply:	provided by the OC x	Not provided by the OC <input type="checkbox"/>	Price: free
Sanitary facilities:	provided by the OC x	Not provided by the OC <input type="checkbox"/>	Price: free
Catering facilities:	provided by the OC <input type="checkbox"/>	Not provided by the OC x	Price: see "Facilities offered"

All aforementioned amounts are including VAT

VAT number of the Organiser

DE 123603839

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes	Athlete Minimum Age
Horses Four-in-Hand	18 years
Horse Pairs	16 years
Horse Single	14 years
All Pony Classes	14 years
Young Drivers Classes	Athlete Minimum Age
Horses Four-in-Hand	18-21 years
Horse Pairs	16-21 years
Horse Single	16-21 years
All Pony Classes	16-21 years
Juniors Classes	Athlete Minimum Age
Horse Pairs	16-18 years
Horse Single	14-18 years
All Pony Classes	14-18 years
Children Class	Athlete Minimum Age
Single Pony	12-14 years

Grooms	Minimum Age
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CA11*	5 years old or over
CA12* and above	6 years old or over

IX. FACILITIES OFFERED

1. ATHLETES / CHEF D'ÉQUIPE

Accommodation Athletes

Athletes are responsible for making their own arrangements. Hotel will not be provided. Lorries can be parked free of charge adjacent to the stables.

Hotel rooms at own expense can be booked through:

aachen tourist service e.V.

P.O. Box 10 22 51, 52002 Aachen, Germany

Phone: (49) 241 - 180 29 52

Fax: (49) 241 - 180 29 30

Email: chio@aachen-tourist.de

Travel expenses

90€ / athlete (incl. two grooms)

Meals

Meals provided in the Riders' Club (lunch) / Restaurant Karli's (dinner) from 12/07/2016 to 17/07/2016 at the Organizer's expense.

Accommodation Chefs d'Équipe

Hotel garni B & B

Adenauerstraße 27

52146 Würselen

Phone : (49) 2405 601 20

Fax : (49) 2405 601 22 22

Accommodation (bed & breakfast) at OC expense from Tuesday 12/07/2016 to Sunday 17/07/2016.

All additional costs are at own expense. Please note that you have to give your credit card details for that reason when checking-in.

The OC kindly asks NFs to submit hotel room requirements for their Chef d'Équipe with the nominated entries (June 13th, 2016). It is also necessary to specifically state if hotel rooms will not be needed. The exact hotel room requirements must be stated at the latest with the definite entry (June 27th, 2016). Changes to the hotel reservation cannot be accepted after this date.

Chefs d'Équipe who do not need hotel accommodation may be granted a lump sum of € 150,- if stated with the definite entry (27/06/2016).

Meals

Meals provided in the Riders' Club (lunch) / Restaurant Karli's (dinner) from 12/07/2016 to 17/07/2016 at the Organizer's expense.

Travel Expense:

40€ / chef d'Équipe

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser Athletes x
from 12/07/2016 to 17/07/2016

Meals

Meals will be provided in the Restaurant Stable´s Inn from 12/07/2016 to 17/07/2016 at the Organizer´s expense.

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. LORRY / CARAVAN FACILITIES

Lorries/Caravans can be parked close to the stables.

4. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by the Organiser at 90€ / horse

5. WELCOME

Monday, July 11th, 2016: between 09.00 hours and 20.00 hours

Tuesday, July 12th, 2016: between 08.00 hours and 10.00 hours

6. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS / AIRPORT SHUTTLE SERVICE / PARKING

A Shuttle-Service for chefs d'Equipe and athletes from the airport (Cologne/Bonn, Düsseldorf (but not Düsseldorf-Weeze), Brussels or Maastricht-Aachen Airport/NL) and from the hotel to the show grounds and back is provided from Monday, July 11th until Sunday, July 17th, 2016, daily between 06.30-00.30 hours. On Monday, July 18th, 2016, the shuttle service will only be available until 12.00 noon.

Please order the shuttle at least 24 hours in advance at showoffice@chioaachen.de.

Each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds. Individuals not accommodated at one of the official show hotels (shuttle) will receive a parking pass on request and according to availability.

X. COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

1. PRIZE MONEY (See Art. 127, 128)

2.

TOTAL PRIZE MONEY	EUR	CHF
	99.000	

Breakdown of prize money – Dressage Competition

PRIZE MONEY			EUR				CHF			
			11.000							
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	10 th place
F1	1.250	1.000	800	600	450	300	200	200	100	100
F2	1.500	1.200	1.000	600	500	350	300	200	200	150

Breakdown of prize money – Marathon Competition

PRIZE MONEY			EUR				CHF			
			26.000,00							
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	10 th place
F4	6.500	5.300	4.100	3.000	2.000	1.500	1.200	1.000	800	600

Breakdown of prize money – Cones Competition

PRIZE MONEY			EUR				CHF			
			22.000							
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	10 th place
F3	2.000	1.600	1.200	800	700	550	400	300	250	200
F5	3.500	2.800	2.300	1.500	1.200	800	700	500	400	300

Breakdown of prize money – Combined Competition

PRIZE MONEY			EUR				CHF			
			40.000							
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	10 th place
F6	4.000	3.200	2.400	1.700	1.400	1.000	800	600	500	400
F7	6.600	5.200	3.800	3.200	2.500	1.600	1.100	-	-	-

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award – ./.
 Best foreign athlete - ./.
 Best home athlete – ./.
 Team awards – ./.

PRIZE - CLASSIFICATION

./.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Settlement of accounts per athlete

Reimbursement of prize-money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 14 days after the CHIO. For this purpose the NF´s are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries.

In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: (49) 228-4060, fax: (49) 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website www.bzst.bund.de. Subject to change.

1. "DRESSAGE" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Starting order by draw

Event	Dressage Test
F1 – Opening class	3*C H4
F2 – Individual/Teams	3*B HP4

2. "MARATHON" – COMPETITION

Competition No F4 - Competition

This competition will be in accordance with FEI Driving Rules

Option 1:	Distance	Pace	Average Speed
Section A	approx. 7.500 m	Free	15 km/h
Transfer	max. 1.000 m	Free	
Section B	max. 9.000 m	Free	14 km/h

3. "CONES" - COMPETITION

This competition will be in accordance with FEI Driving Rules

F3 - Top Score Driving Competition

Scoring and Classification:

Each obstacle is allotted 10 to 120 points according to difficulty. Each obstacle may be approached in any direction, but only twice. The athlete is credited with the allotted number of points per obstacle he has driven correctly. In a maximum allowed time (3 minutes) the Athlete may pass all the obstacles he wishes in any order. Ringing the bell declares the end of the time allowed. The athlete must then cross the finishing line in any direction to allow his time to be recorded. If the horses are already in the obstacle when the bell rings, this obstacle still counts.

Taking an obstacle more than twice does not cause elimination; however, the athlete does not score any points. One obstacle specially marked by flags is the "Joker", which may also be taken twice. The 200 points are awarded each time the "Joker" is driven correctly. If it is not driven correctly 200 points are deducted.

Obstacles knocked down during the round will not be rebuilt; if they are driven again, no points will be credited to the athlete.

Winner is the athlete, who has obtained the highest number of points. In case of equal points, the fastest time decides. In case of equality of points and time for the first place, there will be a drive-off over the same course with a shortened time (2 minutes)

Starting order F3: in reverse order of results after Dressage



Competition No	Competition	Type of Competition *)
F5	CAIO4*-H4	Competition with winning round acc. To Art. 980.5.2. The best 8 drivers acc. to penalties and time are qualified for the winning round. In the Winning Round all athletes start with zero penalties.

***Article 971.1.1** – The score from this round (1st round) will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: ./.

4. "COMBINED" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Competition No	Competition	Penalties obtained in competition are added (without winning round)
F6	CAIO4*-H4 - Individuals	F2, F4 and F5
F7	CAIO4*-H4 - Teams	F2, F4 and F5

ADDITIONAL COMMENTS FROM THE ORGANISER

COMPETITION No S14	Time: Saturday, July 16 th 21.30 h
<p>Lavazza-Prize Combined Jumping-, Eventing and Driving Competition</p>	
Table	<p>C acc. to Art. 268.1.4. (for jumping and driving only)</p> <p>with conversion of penalties into seconds – 3 seconds for a knock-down / 6 seconds for a disobedience</p> <p>For eventing there will be an optimum time</p> <p>A difference in time that is seconds or part of a second from the optimum time (be it too fast or too slow) will be added to the combined time for both jumping riders.</p> <p>A team consists of 2 jumping riders, one eventing rider and one four-in-hand driver. They enter the arena together.</p> <p>The jumping athlete starts first and jumps a course of 8 obstacles. Having taken the last obstacle the next athlete starts his/her round (acc. to 268.2.1.1) and jumps the same course. The 2 jumping riders will decide who will start first.</p>

	<p>When he/she crosses the finish line the eventing rider will start his/her course of approx. 12 XC type obstacles. After the last obstacle the XC athlete enters a paddock, dismounts and gives the horse to the groom. Afterwards the athlete runs from the paddock to the drivers' waiting area and mounts the carriage. The carriage driver must then drive an obstacle course with cones and Marathon-type obstacles. Times of all athletes are added to give the team its total score. The elimination of any athlete incurs the elimination of the whole team.</p>
Vehicle:	according to Art. 918.1.2
Maximum number of Athletes:	12 jumping riders – on invitation of OC 6 eventing riders – on invitation of OC acc. to qualification criteria outlined in the approved schedule for the CICO3* Aachen 2016 6 four-in-hand drivers – on invitation of OC
Starting order:	by draw
Total prize money:	€ 40.000
Breakdown of prize-money:	Team 1 st place: 3.000€ / each athlete Team 2 nd place: 2.000€ / each athlete Team 3 rd place: 1.750€ / each athlete Team 4 th place: 1.250€ / each athlete Team 5 th place: 1.000€ / each athlete Team 6 th place: 1.000€ / each athlete

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Address: Claus Koerner Manager Special Requests
Ettore-Bugatti-Straße 1, 51149 Cologne, Germany
Telephone: +49 2203 95532 52 or Mobile +49 172 761 0920
Fax: +49 2203 95532 58
Email: claus.koerner@dhl.com
Opening hours: will be published in the show office

All inquiries for importation must be addressed to the official forwarding agency of this event as soon as possible.

The forwarding agency will inform about all necessary conditions of importation. The OC will cover the costs of any customs clearance in accordance with FEI Jumping Rules, Art. 200.9.1.1.

All customs documents (T-1 documents) are to be submitted at the latest by the first day of competition to the entry office.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):

www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):

www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf

- German Law Governing Epidemic Diseases (Tierseuchengesetz):

www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)

www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf

- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)

www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf

- etc.

4. PONIES

2016 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2016 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination	Must have been vaccinated within 6 months +21 days before arriving at

	IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	the Event Must not compete in the 7 days after receiving a vaccination
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All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:
(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event (for Driving per driver per event) CHF 18

Higher Level Events

(All other events not defined as CIM)

Per horse per event (for Driving per driver per event) CHF 25

OCs/NFs have the right to charge the athletes the above mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.fei.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation.

Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

5.2 HORSE LORRIES

Only a strictly limited number of horse lorries of the athletes (max. one caravan or trailer per athlete) can be parked near the show grounds, but not inside the stable area, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CHIO - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

5.3 MOTORISED VEHICLES OR MOTORBIKES

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds.

5.4 DOGS

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

5.7 ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

This is to be confirmed in writing upon receipt of the show pass. As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct".

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

CHECKLIST FOR DRAFT SCHEDULE DRIVING 2016

XIV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹ : 10003250
Name*: Kun
First Name*: Jana
E-Mail*: jana.kun@chiaoachen.de
Access Rights*: Admin² Consult³
Event(s)⁴: CAIO4*-H4

FEI ID¹: 10105436
Name*: Rosenberg
First Name*: Birgit
E-Mail*: birgit.rosenberg@chiaoachen.de
Access Rights*: Admin² Consult³
Event(s)⁴: CAIO4*-H4

FEI ID¹ : 10051247
Name*: Kemperman
First Name*: Frank
E-Mail*: frank.kemperman@chiaoachen.de
Access Rights*: Admin² Consult³
Event(s)⁴: CAIO4*-H4

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

CHECKLIST FOR DRAFT SCHEDULE DRIVING 2016

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**