

**I. DENOMINATION OF THE EVENT**

**Venue :** Stuttgart

**Dates :** 18.11.2016 - 19.11.2016 **NF:** GER

**Indoor:**

**CAI-W (Qualifier)**

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2016
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2016**
- **The FEI World Cup™ Driving Rules in effect for the season 2016/2017**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 16.08.2016

Signature :



Bettina de Rham  
FEI Director Driving, Reining, Vaulting

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

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#### **IV. GENERAL INFORMATION**

##### **1. ORGANISER**

Promotional Supporter:

Name: Pferdesportverband Baden-Württemberg e.V.  
Murrstr. 1 / 2  
D-70806 Kornwestheim

Organizer:

Name: in.Stuttgart Veranstaltungsgesellschaft mbH & Co.KG  
Geschäftsführer: Andreas Kroll und Martin Rau  
Mercedesstr. 50  
D-70372 Stuttgart

Telephone: +49-711-9554-454

Fax: +49-711-9554-500

Email: [manfred-parlow@in.stuttgart.de](mailto:manfred-parlow@in.stuttgart.de)

Website: [www.stuttgart-german-masters.de](http://www.stuttgart-german-masters.de)

##### Contact Details Show Ground:

Address: Hanns-Martin-Schleyer Halle  
Mercedesstr. 69, D-70372 Stuttgart

Telephone: +49-711-9554-454

GPS Coordinates: Latitude: 48.77542, Longitude: 9.18176

accessibility details:

Arrival by car: A81, exit Zuffenhausen

Arrival by train: Railway station Stuttgart

Arrival by plane: Airport Stuttgart

##### **2. ORGANISING COMMITTEE**

President of the Event: Manfred Parlow

Show Secretary: Susanne Asendorf

Press Officer: Jörg Klopfer

##### **3. EVENT DIRECTOR**

Name: Gotthilf Riexinger

Address: Peter-Cornelius-Str. 10, D-72766 Reutlingen

Telephone: +49(0)-711-325953

Fax: +49(0)-711-3259545

Email: [riexinger@handelsagentur-riexinger.de](mailto:riexinger@handelsagentur-riexinger.de)

# CHECKLIST FOR APPROVED SCHEDULE FEI World Cup™ DRIVING 2016



## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10071344	Elimar Thunert	GER	3	<a href="mailto:ethunert@aol.com">ethunert@aol.com</a> +49.171.1994898
		Ground Jury Member		Bettina Rigbers-Böhnisch	GER	Nat	
2	Foreign Judge	Foreign Judge	10005976	Mark Wentein	BEL	4	<a href="mailto:wentein@hippo.be">wentein@hippo.be</a> +32.475.68563
3	Technical Delegate	Technical Delegate		./.			
4	Assistant Technical Delegate	Assistant Technical Delegate		./.			
5	Course Designer	Course Designer	10050626	Wolfgang Asendorf	GER	4	asendorf@wadiving.de +491752291133
6	Assistant Course Designer	Assistant Course Designer		./.			
7	Appeal Committee	Appeal Committee President		./.			
8	Chief Steward	Chief Steward	10052993	Carsten Rotermund	GER	2	<a href="mailto:crotermund@fn-dokr.de">crotermund@fn-dokr.de</a> +49.173.5777038
9	Assistant Stewards	Assistant Steward	10051328	Peter Bort	GER	2	
		Assistant Steward	10052781	Helmut Hartmann	GER	2	
		Assistant Steward	10049516	Karl-Heinz Streng	GER	2	
		Assistant Steward	10053087	Katharina von Stetten	GER	2	
		Assistant Steward	10093351	Roy-Ricky Walter	GER	2	
		Assistant Steward	10051929	Michael Wassmann	GER	2	
10	Veterinary Delegate	FEI Veterinary Delegate	10051605	Dr. Ulrich Walliser	GER		<a href="mailto:dr.walliser@pferdeklunik-kirchheim.de">dr.walliser@pferdeklunik-kirchheim.de</a> +49.172.7151423
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010) <sup>11</sup>	Veterinary Service Manager/ FEI Permitted Treating Veterinarian	10117486	Dr. Martina Sperling	GER		<a href="mailto:sperlingma@gmx.de">sperlingma@gmx.de</a> +49.176.32014082
12	Medical Doctor	Medical Doctor		by DRK Stuttgart	GER		+49.711.55350
13	Farrier	Farrier		Sebastian Becher			+49.171.4721997
14	NF Delegate <sup>14</sup>	NF Delegate		Elimar Thunert	GER		

## **VI. TECHNICAL CONDITIONS**

### **1. TIMETABLE**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• Opening of stables:	Thursday	17.11.2016	3.00 p.m.
• Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	18.11.2016	3.00 p.m.
• Declaration of Starters close:	Friday	18.11.2016	4.00 p.m.
• Draw	Friday	18.11.2016	5.00 p.m.
• FEI World Cup™ Competition 14	Friday	18.11.2016	8.00 p.m.
• FEI World Cup™ Competition 15	Saturday	19.11.2016	1.50 p.m.

### **2. COMPETITION ARENA**

Length: 90 m                      Width: 40 m

### **3. PRACTICE ARENA**

Length: 60 m                      Width: 30 m

### **4. STABLES**

Size of boxes                      3 m x 3 m + 20% 3 m x 4 m

Horses will be stabled on the show grounds from 17/11/2016 to 20/11/2016; the stabling fee (incl. 1st bedding - straw) is included in the entry fee. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.
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### **5. TIMING DEVICE**

Name of Manufacturer: Alge

Model:                              Timer: IMY PXE / Photocells: RLS 1n /  
Wireless transmitters: TED-TX10/RX10

FEI Report number:              Timer: 220200008A / Photocells: 22020010B /  
Wireless transmitters: 22020013X

### **6. SCORING/TIMING PROVIDER**

Name of the Company: Hippodata GmbH  
Name contact person: Andreas Kopp  
Contact email:                      ak@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:  
Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is all.

**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Marathon Competition: The competitors are authorised by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with the GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Easy Ticket Service

Web address to buy ticket: www.easyticket.de

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**VII. INVITATIONS**

**1. GENERAL**

Number of qualified drivers	<b>5</b>
Number of Wild Cards that may be allocated	<b>2-3</b>
Number of horses per driver	<b>5</b>

**Athletes are invited by the Organizing Committee through their NF**

Two grooms per driver for Four-in-Hand

German Athletes:

German Athletes, including wild card Athletes are allocated in agreement with German national trainer Driving.

Foreign Athletes:

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).

All Athletes:

All wild card drivers must have competed at least once at an FEI approved summer qualifying event for the 2016-2017 indoor season. Any driver who competes in a FEI World Cup as a wild card entry cannot earn FEI World Cup points from his result from that event.

**2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 4

Horse Owner: 4

**VIII. ENTRIES**

**IMPORTANT**

- You must use the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- You will find additional documentation on: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NEON! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

**1. ENTRY DATES AND FEES**

**Deadlines for Entries**

Definite entries:	25.10.2016
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	18.11.2016 2 :00pm

**IMPORTANT:** Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per driver:	€ 100,00 + € 7,00 (7% VAT)
Stabling fee per horse/pony:	€ 400,00 + 76,00 (19% VAT)
Details entry procedure fee / Payment:	Total: € 583,00
Entry fee and fee for power supply - of German Athletes will be subject to direct credit through the German online system NeOn. - of Foreign Athletes will be due on site at the latest. EADCMP fee, manure disposal , costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.  Contact details: Name: Susanne Asendorf Telephone: +49-172-4523226 Fax +49-4172-987462 Email asendorf@sasportservice.de	

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE 239667317
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**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

The amount charged: 200,00 per four-in-hand
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**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (please refer to section XI.8.1 of the schedule):

Included in entry fee  Not included in entry fee

Electricity (upon request): € 70,00 per charge

Manure disposal € 40,00 per stable

Hay € 10,00 per bale

Straw € 8,00 per bale

Shavings € 14,00 per bale

Health Paper: € 40,00 per issued document

Tack-/additional stables: € 200,00 per stable

EADCMP-fee: CHF 25,00 per driver

**All aforementioned amounts are including VAT**

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

Senior Classes	Athlete Minimum Age
Horses Four-in-Hand	18 years
Grooms	Minimum Age
All Classes	Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.

**Minimum Age Limitation for Horses – Article 929:**

Horses	Minimum Age
CAI2* and above	6 years old or over

## **IX. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Messehotel Europe  
Address: Siemensstr. 33, D-70469 Stuttgart  
Telephone: +49(0)-711-81004 0

Accommodation (one double room incl. breakfast per driver) from 17.11.2016 to 20.11.2016 will be at the Organizer's account. All extras are on the Athletes' own account.

#### **Meals**

Meals will be provided from 17.11.2016 to 20.11.2016 at the venue (lunch, dinner) at the Organiser's expense.

### **2. GROOMS**

#### **Accommodation**

Hotel: Messehotel Europe  
Address: Siemensstr. 33, D-70469 Stuttgart  
Telephone: +49(0)-711-81004 0

Accommodation (one double room incl. breakfast per driver) from 17.11.2016 to 20.11.2016 will be at the Organizer's account. All extras are on the Athletes' account.

#### **Meals**

Meals will be provided from 17.11.2016 to 20.11.2016 at the venue (lunch, dinner) at the Organiser's expense.

**NB.** If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### **3. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Each participating Athlete receives travel expenses at the rate of EUR 2 - per km one way (up to a maximum of EUR 2000 per Athlete). The travel expenses count from the place where the horses are stabled.

### **4. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### **5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Organiser Shuttle Service from 16.11.2016 – 20.11.2016 from the official show hotels to show grounds.

## **X. COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00  
unless otherwise approved by the FEI.**

### **1. PRIZE MONEY**

**EUR**

**TOTAL PRIZE MONEY**

**29.500,00**

**FEI World Cup™ Competition 14**

**10.000,00**

**Breakdown of prize money:**

**1<sup>st</sup> 3.100,00**

**3<sup>rd</sup> 1.700,00**

**5<sup>th</sup> 1.000,00**

**2<sup>nd</sup> 2.100,00**

**4<sup>th</sup> 1.300,00**

**6<sup>th</sup> 800,00**

**If a 7<sup>th</sup> driver competes the 7<sup>th</sup> placed driver is to receive € 400.**

**If a 8<sup>th</sup> driver competes the 8<sup>th</sup> placed driver is to receive € 300.**

**FEI World Cup™ Competition 15**

**19.500,00**

**Breakdown of prize money:**

**1<sup>st</sup> 5.500,00**

**3<sup>rd</sup> 3.000,00**

**5<sup>th</sup> 2.250,00**

**2<sup>nd</sup> 4.000,00**

**4<sup>th</sup> 2.750,00**

**6<sup>th</sup> 2.000,00**

**If a 7<sup>th</sup> driver competes the 7<sup>th</sup> placed driver is to receive € 900.**

**If a 8<sup>th</sup> driver competes the 8<sup>th</sup> placed driver is to receive € 800.**

### **GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award - ./.

Best foreign athlete - ./.

Best home athlete - ./.

Team awards - ./.

### **PRIZE - CLASSIFICATION**

./.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.**

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount.

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**CHECKLIST FOR APPROVED SCHEDULE  
FEI World Cup™ DRIVING 2016**



**FIRST DAY : FRIDAY**

**DATE : 18.11.2016  
TIME : 08.00 p.m**

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**COMPETITION 14 – FEI World Cup™ Driving**

**1<sup>st</sup> FEI World Cup Competition**

Competition 14: acc. to Art. 971.2 - Time Competition (with drive-off – drive-off can be altered or shortened)

Equipment: acc. to Art. 940.1.3 (marathon harness)

Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2016/2017)

There might be a water obstacle.

**Qualifier/Leg**

Starting order: draw, in presence of Athletes

Athletes with a Wild Card are required to start first in order

Format: X Competition with a Drive Off:

X Drive Off open to all Drivers

Classification: The Time of the Drive off is added to the time of the first round.

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**SECOND DAY : SATURDAY**

**DATE : 19.11.2016  
TIME : 1.50 p.m.**

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**COMPETITION 15 - FEI World Cup™ Driving**

**2<sup>nd</sup> FEI World Cup Competition**

**Competition to count forward the World Cup Final**

Competition 15: acc. to Art. 971.2 Time Competition (with drive-off – drive-off can be altered or shortened)

Equipment: acc. to Art. 940.1.3 (marathon harness)

Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2016/2017)

There might be a water obstacle.

The course may be different to comp. 14.

**Qualifier/Leg**

Round 1: 1<sup>st</sup> round according to the reverse order of standings after Competition 14.

Drive Off: Drive Off open to the top three Athletes after the 1<sup>st</sup> round.

Classification: The Drive-Off starts from zero. The top three Athletes are classified acc. to their time in the Drive-Off. The remaining Athletes are classified according to their time in the initial round.

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## **XI. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport Service GmbH  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49.5204-890111  
Fax: +49.5204-890222  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: Friday on request

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

For questions or problems, please contact your Government Veterinary Services.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

2016 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

2016 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI GENERAL REGULATIONS ARTICLE 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI VETERINARY REGULATIONS ARTICLE 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3. EXAMINATION ON ARRIVAL. FEI VETERINARY REGULATIONS ARTICLE 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.



**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

**Fee for Worldwide Equine and Human Anti-Doping Program:**

(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event (for Driving per driver per event) CHF 18

Higher Level Events

(All other events not defined as CIM)

Per horse per event (for Driving per driver per event) CHF 25

OCs/NFs have the right to charge the athletes the above mentioned fee.

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to [www.fei.org/veterinary](http://www.fei.org/veterinary) for information and details.

**XII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>

### **XIII. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

### **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

### **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval host NF delegate and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

### **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

5.1 The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

5.2 The given times in the time-schedule under VI.1 are subject to alterations

5.3 Dogs are not allowed in the main and training arena.

5.4. Smoking in the stable area is strictly forbidden. It will be punished with 200.00 EUR and the deprive of the accreditation.

## **XIV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID**<sup>1</sup> : 10095461

Name\*: Asendorf

First Name\*: Susanne

E-Mail\*: asendorf@sasportservice.de

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)**<sup>4</sup>: CAI-W

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

### **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**