

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*



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# Mitigation Plan FEI World Cup Finals Leipzig 2022

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For **PARTNER PFERD 2022**  
Leipziger Messe  
06.-10.04.2022

Organiser: **EN GARDE MARKETING GmbH**  
Ellhornstr. 17  
27628 Hagen im Bremischen  
Email: [info@engarde.de](mailto:info@engarde.de)  
Tel.: 04296-748740

Hygiene officer: **Conny Reuss**  
Ellhornstraße 17  
27628 Hagen im Bremischen  
Email: [info@engarde.de](mailto:info@engarde.de)  
Tel.: 04296-748740



## **Dear Participants,**

We are very pleased to welcome you to this year's edition of the FEI World Cup Finals – PARTNER PFERD in Leipzig 2022, which will take place at the Messe Leipzig from April 06-10, 2022.

The event is equipped with hygiene and safety precautions to prevent the spread of the coronavirus. We kindly ask you to strictly follow the rules to ensure a smooth course of the event.

**ATTENTION: These are the currently valid hygiene requirements. However, these will still change before the beginning of the event. Latest requirement will be published at 20.3.2022**

Latest hygienic requirements you find at the homepage of the Leipziger Messe:  
<https://www.leipziger-messe.de/en/extras/safe-expo/>

### **General behavior:**

- Stick to the hygiene concept. You will receive the detailed version in advance by e-mail
- Minimum distance to other persons (1,5m)
- Wash your hands
- Use available disinfection stations for the hands
- The organizer reserves the right to expel persons who do not follow the rules from the tournament site and to exclude them from the event
- 

### **The following persons are not allowed to enter the tournament ground**

- Persons in quarantine
- Individuals with symptoms characteristic of Covid-19

### **Arrival & Accreditation**

- Every participant/groom/official/exhibitor can enter the show completely vaccinated (with a vaccine authorized in Germany) , recovered or with a negative COVID-19 rapid test (not older then 24h). Test possibilities are also on site (consider longer waiting times).
- A mouth-nose-protection (FFP2 – KN95) must be brought by all persons.

### **Mouth-Nose-Protection**

It is necessary to wear mouth-nose-protection (FFP2 – KN95) in the following areas / on the following occasions:

- At the **all** indoor areas of the venue (also stable or warm up area) except when riding, during the competition or preparation for competition



### **Show Office**

- Please keep contact with staff of the show office / OC office as low as possible
- Starter lists under [www.engage.de](http://www.engage.de) and [www.longinestiming.com/equestrian](http://www.longinestiming.com/equestrian)
- Prize money will be transferred after the show. Please fill out the form with all necessary bank details. Please keep the time in the show office to double check your accounts and to hand over your bank details and email address as short as possible

## **I. DENOMINATION OF THE EVENT**

**Venue :** Leipzig  
**Dates :** 06/04/2022-10/04/2022 **NF:** Germany  
**Indoor:**   
**CAI-W Final**

## **II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022.
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2022.
- **FEI Driving and Para Driving Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2022.**
- **The FEI World Cup™ Driving Rules – Season 2021/2022**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1<sup>st</sup> July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning their travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

.....  
**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 19.01.2022

Signature:   
Manuel Bandeira de Mello  
FEI Director Driving & Para Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Landesverband Pferdesport Sachsen e.V.  
Address: Käthe-Kollwitz-Platz 2, D-01468 Moritzburg  
in cooperation with: EN GARDE Marketing GmbH, Ellhornstraße 17,  
D-27628 Hagen i. Bremischen  
Telephone: +49 4296 748740  
Fax: +49 4296 7487444  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Leipziger Messe, Messe-Allee 1, D-04356 Leipzig  
Telephone: +49 341 4145 4042  
GPS Coordinates: Latitude: 51.39631, Longitude: 12.40302

#### Accessibility Details:

Arrival by car: A14 - exit Leipzig Mitte and follow signs Leipzig Exhibition Centre (Messe) - entry Süd 1 (<http://service.leipziger-messe.de/service-travel.html>)  
Arrival by train: Leipzig main station  
Arrival by plane: Leipzig airport

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the Event: Volker Wulff  
Show Secretary: Cornelia Reuss  
Press Officer: Kirsten Maier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: Ellhornstraße 17, D-27628 Hagen i. Bremischen  
Telephone: +49 4296 748740  
Fax: +49 4296 7487444  
Email: info@engarde.de



**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2021/2022**  
**CAI-W Final Leipzig (GER) 06-10.04.2022**



**V. OFFICIALS**

Please select the FEI Officials from the list provided by the FEI for FEI Driving World Cup™. (available in the FEI Driving World Cup™ Rules)

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10005976	Mark Wentein	BEL	4	wentein@hippo.be +32.475.68563
		Ground Jury Member	10106541	Ekkehard Freiberg	GER	3	Ekkehard.Freiberg@freenet.de +49.177.7404918
		Ground Jury Member	10071344	Elimar Thunert	GER	4	ethunert@aol.com +49.171.1994898
2	Foreign Judge	Foreign Judge		N/A			
3	Technical Delegate	Technical Delegate	10005976	Mark Wentein	BEL	4	wentein@hippo.be +32.475.68563
4	Assistant Technical Delegate	Assistant Technical Delegate		N/A			
5	Course Designer	Course Designer	10052794	Jeroen Houterman	NED	4	houtermanklessens@hetnet.nl +31650244615
6	Assistant Course Designer	Assistant Course Designer		Robert Kühn	GER	nat	
		Assistant Course Designer	10011025	Paweł Konarski	POL	3	+48 607 088 214
7	Chief Steward	Chief Steward	10050803	Martin Röske	GER	4	martin.roeske@web.de + 49 173 5609999
8	Assistant Stewards	Assistant Steward	10049967	Jan Posluszny	POL	4	
		Assistant Steward	10076672	Michael Krieger	GER	Nat.	
		Assistant Steward	10052995	Wilfried Schormann	GER	Nat.	
9	FEI Veterinary Delegate or Veterinary Commission	FEI Veterinary Delegate	10050603	Constanze Zach	AUT	3	Constanze.zach@chello.at +436644311665
		Veterinary Commission President	10051357	Rüdiger Brems	GER	3	info@horsedoc.de +491707723277
		Assistant FEI Delegate	10052867	Emily Sandler-Burtness	USA	3	emilysandler@hotmail.com
10	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10052201	Michael Köhler	GER		koehler@tierklinik-wusterhausen.de +491723016702
		FEI Permitted Treating Veterinarian	10092901	Mathias Mütze	GER		Dr.muetze.roentgen@t-online.de +491716008649
		FEI Permitted Treating Veterinarian	10099912	Jana Kirsten	GER		grandela@web.de +491723401134
112	Medical Doctor	Medical Doctor		DRK Leipzig	GER		+493416781115
12	Farrier	Farrier		Robert Kühn	GER		+491739262647
13	NF Delegate	NF Delegate		Elimar Thunert	GER		ethunert@aol.com +49.171.1994898

## VI. INVITATIONS

### 1. GENERAL

Number of qualified drivers	<b>6</b>
Number of Wild Cards that may be allocated	<b>1</b>
Number of horses per driver	<b>5</b>

#### **Athletes are invited by the Organizing Committee through their NF**

German Athletes:  
Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements" (see Driving Rules Art. 913) have to be adhered to.

Foreign Athletes:  
Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).

## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at:  
<http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### 1. ENTRY DATES AND FEES

#### **Deadlines for Entries**

<b>Definite entries:</b>	German Entry System: 14/03/2022 FEI Entry System: 17/03/2022
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date: 07/04/2022 Time: 17:45 hrs

**LIST OF COMPULSORY FEES:**

• <b>Entry Fee per Turnout</b>	
Four-in-hand	<b>€ 100,00</b>
• <b>Stabling fee per horse/pony</b>	<b>€ 80,00</b>
<b>VAT:</b>	<b>entry fee: € 7,00 (7%)</b> <b>stabling fee: € 19,00 (19%)</b>
<b>Total fee per Turnout:</b>	<b>4 horses: € 380,80</b> <b>5 horses: € 583,00 (total amount)</b>

• <b>EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee <input checked="" type="checkbox"/> Not included in entry fee
<i>Higher Level Events (All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>

Details entry procedure fee / Payment:	see below
Bills will be given to the drivers at the end of the last competition at the show office. Money will be wired to the driver's bank account, few days after the show. Please inform the OC with your bank details with the definitive entries (name of bank, account holder, account number, IBAN, SWIFT code)	

<p>Entry fee and fee for power supply          - of German Athletes will be subject to direct credit through the German online system NeOn.          - of Foreign Athletes will be due on site at the latest.</p> <p>Or</p> <p>Entry fee, fee for power supply of German Athletes will be subject to direct debit through the German online system NeOn.</p> <p>Foreign Athletes are asked to transfer entry fee and fee for power supply by closing date of entries to the following account:          Account holder: EN GARDE Marketing          Bank: Volksbank Bremerhaven-Cuxland          IBAN: DE52 2926 5747 4812 4001 00          BIC: GENODEF1BEV</p> <p>EADCMP fee and "other fees" (see below) will be invoiced on site.</p> <p>Contact details:          Name: EN GARDE Marketing GmbH, Ellhornstraße 17, D-27628 Hagen im Bremischen          Telephone: +49 4296 74874 26          Fax: +49 4296 74874 44          Email: reuss@engarde.de</p>
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**2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity for boxes (upon request):	€ 75,00
Manure disposal:	€ 40,00 per horse
Health/customs-related documents for Horses if applicable:	€ 40,00 per document

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2021/2022**  
**CAI-W Final Leipzig (GER) 06-10.04.2022**



Hay: € 10,00 per bale  
 Straw: first bedding free, then € 10,00 per bale  
 Shavings: first bedding free, then € 15,00 per bale  
 Tack boxes or boxes for additional horses: € 250,00  
 double box: € 155,00 - has to be requested with definite entries  
 Parking fee for additional/privat cars: directly to be paid to the Leipziger Messe

Lorry/ Caravan area

Parking: € 120,00  
 Power supply: provided by the OC ; price: € 75,00 Not provided by the OC   
 Water supply: provided by the OC ; price: € 0,00 Not provided by the OC

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE151408961
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**3. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

The amount charged: € 200,00 per four-in-hand
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**VIII. TIMETABLE**

**1. PRELIMINARY TIMETABLE**

	Day	Date	Time
• Opening of stables	Thursday	07/04/2022	08:00 hrs
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	07/04/2022	18:45-19:45 hrs
• Declaration of Starters	Thursday	07/04/2022	20:00 hrs
• Draw	Thursday	07/04/2022	20:00 hrs
• FEI Driving World Cup™ Competition 1 32	Friday	08/04/2022	23:30 hrs
• FEI Driving World Cup™ Competition 2 33	Sunday	10/04/2022	12:40 hrs



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## **IX. COMPETITION DETAIL**

**International Competitions must not start before 8:00 h and should not finish after 23:00 h unless otherwise approved by the FEI.**

**FIRST DAY:**

**DATE : 08/04/2022**

**TIME : 23:30 hrs**

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### **COMPETITION 1 (32) – FEI Driving World Cup™**

**Time Obstacle Competition (1 round)**  
**Opening Competition World Cup**

Competition 32: acc. to Art. 971.2  
Equipment: acc. to Art. 940  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2021/2022)

**Final** **acc. to Art. 6.1** of the FEI Driving World Cup™ Rules – season 2021/2022

Starting order: An Athlete with a Wild Card is required to start first in order, then the starting order is in reverse order of standings after Phase 1 (Legs).

Format:  Competition in one round subject to Rule 3.7 will be run in reverse order of the standings after Phase 1 (Legs)

50% of the score differential between each Athlete and the leading Athlete from Competition 1 (converted into seconds) will be carried forward by that Athlete into Competition 2.

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**SECOND DAY:**

**DATE : 10/04/2022**

**TIME : 12:40 hrs**

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### **COMPETITION 2 (33) - FEI Driving World Cup™**

Competition 33: acc. to Art. 971.2 of the FEI Driving Rules  
Equipment: acc. to Art. 940 of the FEI Driving Rules  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2021/2022)

**Final** **acc to Art. 6.3** of the FEI Driving World Cup™ Rules – season 2021/2022

Round 1: 1st round according to the reverse order of standings after Competition 1. Scores from Competition 2 will be carried forward by the top 3 Athletes into the Drive Off

Drive Off: Drive Off in reverse order of standings (acc. to WC 6.3) after the first round for top three Drivers. Scores from Competition 2 will be carried forward by the top 3 Athletes into the Drive Off.

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## 2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
		<b>31.900</b>

### Breakdown of prize money - FEI Driving World Cup™ Competition 1 (32) – 6 athletes

PRIZE MONEY		EUR			CHF		
<b>34</b>		<b>10.700</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
3.300,00	2.200,00	1.800,00	1.400,00	1.100,00	900,00	./.	./.

### Breakdown of prize money - FEI Driving World Cup™ Competition 1 (32) – 7 athletes

PRIZE MONEY		EUR			CHF		
<b>34</b>		<b>10.700</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
3.100,00	2.100,00	1.800,00	1.400,00	1.100,00	900,00	300,00	./.

### Breakdown of prize money – FEI Driving World Cup™ Competition 2 (33) – 6 athletes

PRIZE MONEY		EUR			CHF		
<b>35</b>		<b>21.200</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
5.900	4.500	3.200	3.000	2.400	2.200	./.	./.

### Breakdown of prize money – FEI Driving World Cup™ Competition 2 (33) – 7 athletes

PRIZE MONEY		EUR			CHF		
<b>35</b>		<b>21.200</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
5.800	4.200	3.100	2.850	2.350	2.100	800	./.

## GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

## PRIZE - CLASSIFICATION

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: see below**

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2021/2022**  
**CAI-W Final Leipzig (GER) 06-10.04.2022**



**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Athletes themselves are responsible for the correctness of the details they submit.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**





#### 4. TIMING DEVICE

Name of Manufacturer: Timer/Photoscels/Wireless transmitters: Alge  
Model: Timer/Photoscels/Wireless transmitters:  
22020008A/22020010B/22020013C  
FEI Report number: TIMY PXE/RLS 1n/TED-TX10/RX10

#### 5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of the company: Hippo Data  
Contact person at Event  
Name: Jens Feth  
FEI ID number: 10081662  
Contact email: jf@hippodata.net

Should this contact person have OC Consult access to the FEI Entry System:  YES

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

No

#### 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).

#### 8. ADVERTISING ON ATHLETES AND HORSES

Advertising in Marathon Competition: The competitors are: authorised by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes   
Name of your ticketing provider: Ticketgalerie  
Web address to buy ticket: www.ticketgalerie.de

#### 10. BETTING

Betting will be authorised by the Organiser: No

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2021/2022**  
**CAI-W Final Leipzig (GER) 06-10.04.2022**

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**11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Each participating Athlete receives travel expenses at the rate of EUR 2,00 per km one way (up to a maximum of EUR 2000 per Athlete). The travel expenses count from the place where the horses are stabled.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Organiser Shuttle Service between the show hotels and the show ground. During the show from 7:30 hrs to 1 hour after the end of the last class of the day. Shuttle meeting point at gate 1.6 (outside) of hall 1

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations Art. 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 4  
Horse Owner: 2 per horse acc. To FEI-Passport

Four grooms per driver for Four-in-Hands in CAI-W

Photo Accreditations for drivers, partners, horse owners and wristbands for grooms will be handed at the accreditation desk (administration building), next to the show office. Additional accreditations (with no access to stables) may be purchased from the show office: 250 EUR

**15.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes

freeway A 14 exit: Messe, then entrance North 1 to the show ground. Please follow the signs. Parking next to hall 5 (stables)

**16.SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport Service GmbH  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49 5204 890111  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Art., 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

#### **8.1. SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during their presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.



## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases the organizer is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and thus refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

### **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link: <https://inside.fei.org/content/general-regs-statutes>.

### **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

### **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

#### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

#### **6.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

#### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICH) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

#### **6.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

#### **6.5 DOGS**

Please note, that dogs are not permitted on the Leipzig Fair Ground, including the arena, the exhibition area, the stable and warm-up area and all other places that are

used by the OC.

**6.6. PRIZE MONEY – Athletes ACCOUNTING**

Usually, all participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer: EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen eMail:reuss@engarde.de

The bank transfer will be made ONLY if this invoice has been received. On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

**6.7. DATA PROTECTION BASIC REGULATION 2019**

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the participant for publications.

**6.8 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**6.9 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/ehv-1>.

etc.

**6.10 STABLES REGULATIONS**

The following regulations must be obeyed:

- No emptying of feed troughs next to the drain
- Only empty clear water in the drain. It is NOT allowed to wash horse boots / feed troughs in the hall
- Keep the escape routes clear (no blocking by feeding stuff, saddle locker or similar
- No riding through the stable ways
- The instructions of the stable manager have to be followed
- The horse boxes have to be locked with the mechanism provided
- Unload the horse dung ONLY at the provided places
- NO changes in the box arrangements without consulting the stable manager
- The removal of hay/straw/shavings has to be notified to the stable manager before removal
- Entering the stable area after 0:00 hrs has to be announced to the responsible security staff
- The riders/grooms are responsible for the cleanliness in front of the respective boxes
- Electrical connections for p.e. refrigerators, radios, massage mats etc are only permitted in the special boxes provided
- The laying of extension cables through the stable area is prohibited
- Smoking and open fires are strictly prohibited in the entire showground and stables area

**6.11 PRELIMINARY TIMETABLE**

Thursday 07/04/2022

- open stables: 08:00 am
- Horse Inspection (stable area – hall 5): 18:45 hrs – 19:45 hrs
- Draw (press lounge – administration building): 20:00 hrs

Friday 08/04/2022

- comp. 32: 23:30 hrs

Sunday 10/04/2022

- comp. 33: 12:40 hrs

Training times will be published on site at the show office.

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>	<b>Athlete Minimum Age</b>
Horses Four-in-Hand	18 years
<b>Grooms</b>	<b>Minimum Age</b>
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI2* and above	6 years old or over

## XV. ANNEXES

### 1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097053  
**Name\*:** Reuss  
**First Name\*:** Conny  
**E-Mail\*:** reuss@engarde.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI-W Final

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**FEI ID<sup>1</sup>:** 10081662  
**Name\*:** Feth  
**First Name\*:** Jens  
**E-Mail\*:** jf@hippodata.net  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI-W Final

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**