

# CHECKLIST FOR DRAFT SCHEDULE DRIVING 2013



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

## I. DENOMINATION OF THE EVENT

**Event:** CAI-B 4,2,1/CAIP-B 4,2,1

**Place:** COMPANHIA DAS LEZÍRIAS – Samora Correia

**Country:** Portugal

**NF:** POR

**Dates:** 20th to 24th March 2013

**Indoor:**

**Outdoor:**

**Status :**

CAI-A4	<input type="checkbox"/>	CAI-A4 WcupQ	<input type="checkbox"/>	CAIP-A4	<input type="checkbox"/>
CAI-A2	<input type="checkbox"/>	CAI-B4	<input checked="" type="checkbox"/>	CAIP-A2	<input type="checkbox"/>
CAI-A1	<input type="checkbox"/>	CAI-B2	<input checked="" type="checkbox"/>	CAIP-A1	<input type="checkbox"/>
CAIO1	<input type="checkbox"/>	CAI-B1	<input checked="" type="checkbox"/>	CAIP-B4	<input checked="" type="checkbox"/>
CAIO2	<input type="checkbox"/>	CAI-BT	<input type="checkbox"/>	CAIP-B2	<input checked="" type="checkbox"/>
CAIO4	<input type="checkbox"/>			CAIP-B1	<input checked="" type="checkbox"/>

CAI-Children

CAI-W Indoor

**Championships :**

CH-M-A4  CH-M-A2  CH-M-A2

CH-M-A Combined Ponies

CH-EU-A4

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 8<sup>th</sup> November 2012
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2013
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2013
- **The FEI Rules for Combined Driving Events and its Annexes, 10<sup>th</sup> edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2013**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012, updates effective 1<sup>st</sup> January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

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**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 15.02.2013

Signature :

Bettina de Rham

Director Driving, Reining, Vaulting

# THE FEI CODE OF CONDUCT

## FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

**III. GENERAL INFORMATION****1. ORGANISER**

Name: Companhia das Lezírias, S.A.(CL) and Portuguese Driving Association(APA)  
 Address CL: Largo do Calvário, 17 - 2135-318 Samora Correia  
 Telephone: +351 263 654 593 Fax: +351 263 653 681  
 Email: lezirias.coudelaria@cl.pt Website: www.cl.pt  
 Address APA: Palácio do Pelourinho - Largo Imaculada Conceição - Apartado 1 - 2151-901 Golegã  
 Telephone: +351 910 934 250 Fax: +351 249 977 474  
 Email: josefolque@gmail.com Website: www.apatrelagem.com

Contact Details Show Ground:

Address: Monte de Braço de Prata - National Road 118 - km29 - Samora Correia

Telephone: +351 263 654 593 or 989

Nearest airport / train station: Lisbon

**2. ORGANISING COMMITTEE**

Honorary President: António Pimentel Saraiva  
 President of the Event: Francisco Perestrello  
 Show Secretary: Ana Maria Nunes  
 Press Officer:

**3. EVENT DIRECTOR**

Name: José Folque Mendonça  
 Address: Palácio do Pelourinho - Largo Imaculada Conceição - Apartado 1 - 2151-901 Golegã  
 Telephone: +351 910 934 250 Fax: +351 249 977 474  
 Email: josefolque@gmail.com

**IV. OFFICIALS****1. GROUND JURY****President:**

Name: Anne-Marie Turbé Nationality: FRA Level: O√  
 FEI ID: 10049614

**Members:**

Name: Madalena Abecassis Nationality: POR Level: I√  
 FEI ID: 10006189  
 Name: José Castro Canelas Nationality: POR Level: I √  
 FEI ID: 10053549  
 Name: Nuno Duque Nationality: POR Level: N√  
 FEI ID:

**2. FOREIGN JUDGE**

Name: Manuel Ubeda Ruis Nationality: ESP Level: I√  
 FEI ID: 10010344  
 Email: manubeda@hotmail.com



**VETERINARY COMMISSION**

President: Name: Nationality:  
 FEI ID:  
 Foreign Veterinary Delegate: Name: Nationality:  
 FEI ID:  
 Assistant Member: Name: Nationality:  
 FEI ID:

**9. VETERINARIAN SERVICES MANAGER**

Name: (NF)  
 Mobile:  
 Email:  
 FEI ID:

**Treating Veterinarian**

Name: José Prazeres (NF) ✓  
 Mobile: +351 917 251 190  
 Email: vetstoestevao@gmail.com  
 FEI ID: 10049973

**Please indicate a 24 hours Veterinary services phone number: +351 917 251 190**

**10. MEDICAL DOCTOR/MEDICAL SERVICES**

Name: SOLUSAUDE  
 Telephone: +351 917 288 671

**11. FARRIER**

Name: Carlos Silva  
 Telephone: +351 962 514 921

**V. SPECIFIC TECHNICAL CONDITIONS****1. TIMETABLE** (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	March 19 <sup>th</sup>	09:00 am to 08:00 pm
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	March 21 <sup>st</sup>	02:30 pm
• Declaration of Starters:		
• Dressage competition		
• Dressage competition	March 22 <sup>th</sup>	09:30 am
• Marathon	March 23 <sup>th</sup>	03:00 pm
• Obstacle competition	March 24 <sup>th</sup>	11:00 am

**2. VENUE**

The event will take place:  indoors  outdoors✓

**3. DRESSAGE ARENA**

Length: 100 m Width: 40 m✓

**PRATICE ARENA**

Length: 100 m Width: 40 m✓

**4. OBSTACLE ARENA**

Length: 123 m Width: 88 m✓

**5. STABLES**

Size of boxes: 3 m x 3 m ✓

**(minimum 3m x 3m+10% 3m x 4m)**

**VI. INVITATIONS**

Number of home drivers Without limited number of drivers✓

Number of foreign drivers Without limited number of drivers✓

Number of horses/ponies per driver  
Singles: 1 horse or pony  
Pairs: 3 horses or ponies  
Teams: 5 horses or ponies

**Competitors are invited by the Organizing Committee through their NF**

One groom per driver for pairs

Two grooms per driver for Four-in-Hand

**CAIO**

Number of foreign teams

Number of drivers per team

Number of horses/ponies per driver

Number of foreign individual drivers

Number of home individual drivers

**7. DRAW:**

Thursday 21st at 08:00 pm, before the Welcome Drink according to rule 923.1.2

**VII. ENTRIES****All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

**CLOSING DATES FOR:**

Entries in principle

February 22nd

Nominated entries	March 04th
Additional Nominated entries	
Definite entries	March 12nd
Entry fee per driver (if a global entry is not charged)	Single horse/pony: 250,00 € Horse/Pony Pairs: 350,00 € Horse/Pony Teams: 600,00 €

The participants from countries abroad Iberian Peninsula are invited by the O.C., will be excused from payment of their entries.

Stabling fee per horse/pony: Cost of the boxes is enclosed in the entry fee.  
The participants from countries abroad of Iberian Peninsula will have available boxes on the house, according the classes that will participate.

### Substitution of horses/ponies:

After the definite entries have been made, substitutions of horses and/or competitors may only be made with the express permission of the OC. The substituted horse and/or competitor **must** be on the nominated entry list.

### Refund Procedure:

Organising Committees may include the following in the schedule:

“NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.”

### ADDITIONAL FEES/CHARGES BY OC:

Electricity:	Not charged	
Manure disposal	Not charged	
Hay	Only GOLDEN GRASS 14,00 €/pack	
Straw	Not available	
Shavings	12,00 €/pack	
MCP Fee	<input checked="" type="checkbox"/> Chf 12.50	<input type="checkbox"/> NIL (included in entry fee)√
Extra box	120,00 €/For the Competition	

## VIII. FACILITIES OFFERED

### 1. ATHLETES

The participants make use of special lodging conditions in the ALDEAMENTO AGRO-TURÍSTICO of CL, collected for 12 bungalows, with bedroom, room, kitchen and WC, inserted in landscaped space with swimming pool, next to the place of the event.

Price for double room, during the Competition (5 nights): 250,00 €, taxes included.

Extra bed per day, during the competition: 20,00 €/day, taxes included.

Extra day in double room, during the competition: 50,00 €/day, taxes included.

Bookings: [pequena.companhia@cl.pt](mailto:pequena.companhia@cl.pt)

Beyond this, the competitors will also have special prices in the following hotels (bed and breakfast):

Name : HOTEL AL FOZ (20 Kms from the event)

Address: Av. D. Manuel I

2890 ALCOCHETE

Tel. No : +351 21 234 11 79 or +351 21 234 11 82

Fax No : +351 21 234 11 90

Email : [comercial@al-foz.pt](mailto:comercial@al-foz.pt)

Name : LEZÍRIA PARQUE HOTEL (15 Kms from the event)

Address: VILA FRANCA DE XIRA

Tel. No : +351 263 27 66 70

Fax No : +351 263 27 69 90

Email : [reservas@leziriparquehotel.pt](mailto:reservas@leziriparquehotel.pt)

Name : ALBERGARIA S. LOURENÇO (5Kms from the event)

Address: Estrada Nacional 10/10-5 - Porto Alto

2135 SAMORA CORREIA

Tel. No : +351 263 65 44 47

Fax No : +351 263 65 46 94

Email : s.lourenco@mailtelepac.pt

**The prices will be indicated by the hotels and requests for accommodation must be made by the Athletes, directly to the hotels.**

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_ at OC  Athletes  expense

Meals: at the expense of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ . ( \_\_\_\_\_ ).

*Travel expenses: apply for CAIO events and Championships.*

## 2. GROOMS

Requests for accommodation must be sent directly to the hotels.

Cost of accommodation will be at the cost of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ .

Meals: at OC  Athletes  expense from \_\_\_\_\_ to \_\_\_\_\_ ( \_\_\_\_\_ ).

## 3. HORSES/PONIES

Transport expense to be paid by the OC at \_\_\_\_\_ per km.

Stabling arrangements, from March 19th to March 24. Cost to be paid by Participants.

## 4. LOCAL TRANSPORTATION ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

## 5. WELCOME

The time and date of arrival of drivers and horses and their means of transport must be given to the OC in order to facilitate them upon arrival.

## IX. ADDITIONAL INFORMATION

### 1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

Advertising in Competition A and C: The competitors are: X authorised \_\_\_\_\_ not authorised \_\_\_\_\_ (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with the General Regulations and Art. 913.2.

Advertising in Competition B: The competitors are: X authorised \_\_\_\_\_ not authorised \_\_\_\_\_ (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with the GR and Art. 913.3.

### 2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

### PRIZE - CLASSIFICATION

### 3. PRIZE GIVING CEREMONY

Sunday, 24th March, shortly after finish the Obstacle competition, full dress and harnessed.

### 4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home



and abroad, and to keep the policy up to date.

**The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):**

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

**The FEI will NOT insure:**

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

**The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.**

**Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.**

## **5. ENTRY RIGHT TO SHOWGROUNDS**

## **6. TIMING DEVICE**

## **7. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## **8. EVENT'S ORGANISATION**

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **9. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **10. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel or "XML" file immediately after the event. the file can be downloaded using the following link:

<http://fei.org/disciplines/officials-organisers/organisers/driving-and-para-equestrian-driving/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2013**

#### **1. CUSTOMS FORMALITIES**

Address:

Telephone:

Fax:

Email:

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

#### **3. NATIONAL REQUIREMENTS**

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport/Recognition Card</b>
National Events	Not compulsory

Category B	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
Category A	Compulsory
All Championships/Games	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **VACCINATIONS - EQUINE INFLUENZA 2013 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January 2010) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNS or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL 2013 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS**

### **2013 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION**

### **2013 Veterinary Regulations, Chapter VI**

#### **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

### **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details).

### **FEI LABORATORY FOR SAMPLE ANALYSIS**

Name: Horseracing Forensic Laboratories (HFL) Sport & Science      ✓  
Att.: Dr Steve Maynard  
Quotient Biosearch Limited

Address: Newmarket Road - Fordham  
Cambridgeshire CB7 5WW  
United Kingdom

Telephone: +44-1638 724 406      Fax: +44-1638 724 407

Email: SMaynard@hfl.co.uk

### **GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057 within some geographical regions, as determined by the FEI Bureau, the Equine Anti-Doping Controlled Medication Programme (EADCMP) and procedure is administered by the FEI Veterinary Department. Therefore all samples collected in Groups I and II, must be analysed by the **FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at

[http://www.fei.org/sites/default/files/file/VETERINARY/Doping\\_and\\_Controlled\\_Medication/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf).

## 7. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 (Veterinary Regulations Chapter V)

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- a) authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- b) conducted within the designated Treatment Boxes and
- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

<b>VETERINARY FORM</b>	<b>USE</b>	<b>AUTHORISED BY</b>
<b>Veterinary Form 1</b>	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
<b>Veterinary Form 2</b>	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
<b>Veterinary Form 3</b>	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
<b>Veterinary Form 4</b>	Self declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration
<b>FEI Elective Testing Form</b>	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

## 8. VETERINARIANS AT EVENTS (2013 Veterinary Regulations, Chapter II)

### VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

### FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

## 9. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

### **FURTHER QUERIES ON THIS INFORMATION NOTE**

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [dominique.rochat@fei.org](mailto:dominique.rochat@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information. Tel 0041213104747

## **XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

**COMPETITIONS**  
**PRIZE MONEY**

**EUR**

**CHF**

**TOTAL PRIZE MONEY**

**Dressage Competition**

**Marathon Competition**

**Obstacle Competition**

**FIRST DAY : Friday****DATE : March 22nd****1. COMPETITION A - "DRESSAGE"**

**This competition will be in accordance with Driving Rules, 10<sup>h</sup> Edition 2009, updated 1 January 2013**

**Dressage Arena :**

Length: 100 m Width: 40 m√

**Practice Arena :**

Length: 100 m Width: 40 m√

**Type of Dressage Test:**

Singles Horses: Test FEI N°. 9√

Single Ponies: Test FEI N°. 9√

Pairs Horses: Test FEI N°. 8B√

Pairs Ponies: Test FEI N°. 10√

Teams Horses: Test FEI N°. 11√

Teams Ponies: Test FEI N°. 8C√

**Total Prize Money****Breakdown of prize money:****1<sup>st</sup>****3<sup>rd</sup>****5<sup>th</sup>****2<sup>nd</sup>****4<sup>th</sup>****6<sup>th</sup>****IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

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**SECOND DAY : Saturday****DATE : March 23rd****2. COMPETITION B - "MARATHON"**

This competition will be in accordance with Driving Rules, 10<sup>th</sup> edition 2009, updated 1 January 2013.

		<b>Distance</b>	<b>Pace</b>	<b>Average Speed</b>
<b>Section A</b>	Horses	6 000 m	<b>Free</b>	15 km/h√
	Ponies	6 000 m	<b>Free</b>	14 km/h√

<b>Transfer</b>	1 000 m√	<b>Free</b>	
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<b>Section E</b>	Horses	9 000 m	<b>Free</b>	14 km/h
	Ponies	9 000 m	<b>Free</b>	13 km/h

Indicate the number of obstacles in Section E: 7√

Starting order

Total Prize Money

Breakdown of prize money:

1 <sup>st</sup>	3 <sup>rd</sup>	5 <sup>th</sup>
2 <sup>nd</sup>	4 <sup>th</sup>	6 <sup>th</sup>

**IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

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**THIRD DAY : Sunday****DATE : March 24th****3. COMPETITION C - "OBSTACLE DRIVING TEST"**

**This competition will be in accordance with Driving Rules, 10<sup>th</sup> edition 2009, updated 1 January 2013**

**Obstacle Arena:**

Length: 123 m Width: 88 m√

**Practice Arena:**

Length: 120 m Width: 50 m√

**Type of Competition**

Fault Competition X√

Or

Time Competition

Please describe special obstacles:

**Total Prize Money****Breakdown of prize money:**

1<sup>st</sup>

3<sup>rd</sup>

5<sup>th</sup>

2<sup>nd</sup>

4<sup>th</sup>

6<sup>th</sup>

**IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

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